



Newark Unified School District Non-Enrolled Kindergarten Early Release Contract

5715 Musick Avenue, Portable 24
Newark, CA 94560-2554
Phone: 510-818-4138 Fax: 510-791-5004
www.newarkunified.org

2021-2022 Kindergarten Transition to Full Day
August ____2021 through September __, 2021

I wish to enroll my child(ren) in Child Care at _____ Elementary for the 2021-2022 school year.

Child #1 Name: _____ Grade: _____

Child #2 Name: _____ Grade: _____

Child #3 Name: _____ Grade: _____

Children will be accepted into the Child Care program regardless of sex, race, religious affiliation or national origin, providing the program meets the needs of the child.

The Newark Unified School District Kindergarten Transition Service Child Care Contract is for families who need Child Care for the first few weeks of school when Kindergarten students are released early until normal end of school day. **Pre-payment for this service is required.**

**\$248 flat fee *per child* for early release days for
Kindergarten transition to full days covers the following hours**

Birch Grove Primary

- 12:25 pm until 2:47 pm Monday through Thursday
- 12:25 pm until 1:20 pm on Fridays

Birch Grove Intermediate, Kennedy, Lincoln, Musick and Snow

- 12:10 pm until 2:32 pm Monday through Thursday
- 12:10 pm until 1:05 pm on Fridays

Fees may be paid by cash, personal check or money order to Newark Unified School District before starting Child Care services. A \$25 will be charged for any check that is returned. Credit cards are accepted at www.myschoolbucks.com with an added fee.

1. A Disaster Release and Emergency Information form per child will be required for this contract.
2. Usage is calculated for the entire early release period. There is no sibling discount. There is no refund or discount for unused hours.
3. If a child is picked up late, you will be billed on a separate invoice to cover the overage, payable upon receipt. Repeated late pick up may result in termination of child care services without a refund.

4. If a child remains at the Child Care Center past 6:00 PM (6:15 PM for Birch Grove Primary), a charge of \$25.00 for 1 to 15 minutes and \$1.00 for each additional minute up to 60 minutes will be due immediately. Children not picked up by 7:00 PM will be referred to the Newark Police Department.
5. Delinquent fees will be sent to a collection agency after 6 months of delinquency and will incur further fees.
6. The Newark Unified School District Program cannot assume responsibility for my child until he/she has been signed in by a parent. A parent/guardian must sign in each child, unless they come directly from school. A parent/guardian must sign out each child when picking up. If a child must be released to another adult, the parent/guardian must send written authorization unless they are already on the emergency form.
7. Children who attend the Newark Unified School District Child Care Program are required to follow school rules. If a student is suspended from school, on in-house suspension, etc., he/she cannot attend Child Care for the duration.
8. Enrollees are subject to the regulations of the Newark Unified School District Child Care policies and procedures.
9. The State of California Licensing Agency has the following authority: (1) To interview children, or staff, and to inspect and audit child or facility records without prior consent; and (2) To observe the physical condition of the child(ren) including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child(ren).

Parents/Guardians: Please provide the following information and return this enrollment contract to the NUSD Child Care Office. **By signing, you agree to follow the enrollment agreement policies and procedures outlined above and as outlined in the Child Care Handbook available online at www.newarkunified.org Child Care Department.**

Guardian #1 Name:	_____	Relationship:	_____
Home Address:	_____	Home #:	_____
City, State, Zip:	_____	Cell #:	_____
Legible Email:	_____	Work #:	_____
Signature:	_____	Date:	_____

Guardian #2 Name:	_____	Relationship:	_____
Home Address:	_____	Home #:	_____
City, State, Zip:	_____	Cell #:	_____
Legible Email:	_____	Work #:	_____
Signature:	_____	Date:	_____

TO BE COMPLETED BY NUSD CHILD CARE STAFF ONLY			
Pre-paid Fee: _____	Number of Children: _____	Start Date: _____	Customer #: _____
	Customer #: _____	Date Activated: _____	