



NEWARK UNIFIED SCHOOL DISTRICT

Audit Committee

NUSD District Office, Board Library
5715 Musick Avenue, Newark, CA 94560

November 12, 2019 at 5:00 p.m.

MINUTES

I. **Call to Order**

II. **Roll Call**

In attendance in-person were:

- Audit Committee members: Elisa Martinez, Phuong Nguyen, Lynne Klein and Aaron Weisz
- NUSD staff members: Marie dela Cruz and Sarah Wilson
- Michael Ash, auditor from Christy White & Assoc (CWA) audit firm

(Not present was Kim Lola, NUSD staff member)

III. **Adoption of Agenda** (Discussion/Action)

Ms. Martinez moved; Ms. Nguyen seconded. Two ayes to approve the agenda for Nov 12, 2019 (Martinez, Nguyen). Ms. Klein arrived after this vote.

IV. **Public Comments**

There were none.

V. **Approval of Minutes** (Discussion/Action)

Ms. Klein moved; Ms. Martinez seconded. Three ayes to approve the minutes from April 9, 2019 (Martinez, Nguyen, Klein).

VI. **NUSD Audit Report for Year Ended June 30, 2019** (Discussion)

Mr. Ash from Christy White & Assoc described the audit process leading up to the creation of the audit report for Year Ended June 30, 2019. Said report is due to the county on December 15, 2019. It will then be presented to the NUSD Board on January 16, 2020. He noted that the two findings from 2017-18 will probably repeat for 2018-19. He explained the process of the corrective action plan for findings. Ms. dela Cruz asked Mr. Ash to give a big picture explanation of the whole audit cycle. He did so. Request for Audit Committee to see the Bond's audit report before it goes to Board. Invite Audit Committee members to the CBOC meeting at which it goes.

VII. **Future Meetings** (Discussion)

The next Audit Committee meeting will be week of January 6, 2020, so committee can review the audit report for 2018-19. Michael Ash to advise on what date would work for him that week. Jan 8 or 9 likely prospects.

VIII. **NUSD Comments** (Discussion)

There were none.

IX. **Audit Committee Comments** (Discussion)

Ms. Martinez noted that she will likely be Board President soon and Board President can't be a member of Audit Committee. She mentioned to Ms. Nguyen that she may be next Chair of Audit Committee. Request to agendize the review of the Charter language at the April meeting.

X. **Adjournment**

The meeting adjourned at 5:55 pm.