



NEWARK UNIFIED SCHOOL DISTRICT

Audit Committee

NUSD District Office, Board Library
5715 Musick Avenue, Newark, CA 94560

January 17, 2019 at 4:00 p.m.

MINUTES

I. **Call to Order**

II. **Roll Call**

In attendance by 4:00 pm were members Nancy Thomas, Elisa Martinez, Lynne Klein and Aaron Weisz. Also present were NUSD staff members Khai Nguyen, Kim Lola and Sarah Wilson. Michael Ash from Christy White Assoc (CWA) was present in person.

Agenda Change:

Ms. Thomas moved; Ms. Klein seconded. Three ayes to Ms. Thomas' motion to move up agenda item VI - *Vote for Audit Committee Chair* so that the new Chair would then run this meeting.

Vote for Audit Committee Chair (Discussion/Action)

Immediately after Roll Call, members voted for Audit Committee Chair from among the two Board Members.

Ms. Thomas moved; Ms. Klein seconded. Three ayes to Ms. Thomas' motion to vote in Ms. Martinez as Committee Chair. Three ayes to approve Ms. Martinez as Chair (Thomas, Klein, Martinez).

III. **Adoption of Agenda** (Discussion/Action)

The agenda for January 17, 2019 was approved with the edit above.

Ms. Klein moved; Ms. Thomas seconded. Three ayes to approve the agenda (Thomas, Klein, Martinez).

IV. **Public Comments**

There were none.

V. **Approval of Minutes** (Discussion/Action)

Minutes from the April 24, 2018 meeting were presented for approval.

Ms. Klein moved; Ms. Thomas seconded. Three ayes to approve the minutes (Thomas, Klein, Martinez).

VI. **Vote for Audit Committee Chair** (Discussion/Action)

See above, in the **Roll Call** section.

VII. **Review 2017-18 Audit Report** (Discussion)

Review of the report by Michael Ash, Partner, Christy White Associates (NUSD's audit firm).

Re Finding 1 of 2: Ms. Thomas asked if FIT reports were done last year (2017-18). Mr. Ash said there was evidence they were done, but just on the wrong form. Mr. Nguyen will look in to.

Re Finding 2 of 2: Data did not get reported to CALPADS directly.

Ms. Martinez asked how to ask questions if any arise moving forward. Mr. Ash said to contact Business staff who will forward questions to CWA.

VIII. **Review Audit Committee Charter** (Discussion)

Ms. Thomas confirmed that there have been no changes to the Charter since it was Board approved in May 16, 2017.

- IX. **Future Meetings** (Discussion/Action)
The next meeting scheduled for Thu March 21 at 4:00 pm.
- X. **NUSD Comments** (Discussion)
There were none.
- XI. **Audit Committee Comments** (Discussion)
Ms. Thomas said it's nice to be back.
Ms. Martinez said more frequent meetings would be good.
Mr. Weisz said he is available to answer questions in-between CWA's visits.
- XII. **Adjournment**
The meeting adjourned at 5:03 pm.