

NEWARK UNIFIED SCHOOL DISTRICT

COMMITTEE OF THE BOARD OF TRUSTEES SCHOOL CONSOLIDATION ADVISORY COMMITTEE

TIMELINE

December 5, 2019	Board approves formation of School Consolidation Advisory Committee (SCAC)
December 19, 2019	Board assigns two (2) Board members to the SCAC
January 16, 2020	Board considers hiring of facilitator(s) for SCAC meetings and selection process for committee members
March 19, 2020	Board appoints committee members
April 9, 2020	Board approves the charge of the committee and establishes meeting dates
May 27, 2020	First meeting of SCAC

BROWN ACT

The Board of Trustees determined that it is in the Districts best interest to ensure all stakeholders have a voice in the recommendations being developed, considered, and ultimately presented to the Board. As such, the Board established a Board appointed community based advisory committee focused on potential school consolidations and related issues. It was a further interest of the Board to establish an open and transparent process with a high level of stakeholder participation, community engagement, and input. All meetings held by the School Consolidation Advisory Committee will be convened under provisions of The Brown Act, California's open meeting law (Gov. Code, §§5490 et seq.) which requires 72 hour (Regular Meeting) and 24 hour (Special Meeting) public notice of meetings and the availability of all materials shared at meetings to be made available to the public. All agendas, work products, documents, informational data and materials, and presentations will be posted for public access on the Newark Unified School District website.

COMMITTEE COMPOSITION

The Board will appoint all members of the Committee, which include the following:

- Two members of the Board acting as a subcommittee of the Board, serving as the Chair and Vice-Chair of the Committee.
- Community representatives
 - Parents (1 from each school)
 - One representative from each of the following District committees – DELAC, ELAC, Citizen Bond Oversight Committee (CBOC), Special Education parents and others as determined by the Board
 - Three at-large community members drawn from a senior citizen organization, homeowner or neighborhood associations, the business community, a taxpayer or other organization, or other individuals with relevant experience or expertise, etc.
- Staff representatives
 - Principals
 - One representative from each employee group: NTA, CSEA, and NEWMA
 - Superintendent or designee (ex-officio/non-voting member)

In addition, the District's consulting demographer, Executive Cabinet Team members, and other key District staff members will be asked to serve as resources to the Committee, as well as one to two (1-2) facilitators.

The composition of the Committee will be approved by the Board at the December 19, 2020 Board meeting.

Committee Members will be appointed at the March 19, 2020 Board meeting.

- Appointed committee members must accept and commit to attending all scheduled SCAC meetings. The committed time could be six to twelve months.
- SCAC member applicants who were not appointed, will be placed in a pool for alternates. If an appointed committee member is unable to accept and/or fulfill their duties, an alternate will be selected by the Board sub-committee from the pool.
- If an appointed committee member is unable to fulfill their duties after the second SCAC meeting has convened, then there will be no alternate.

COMMITTEE CHARGE

1. The School Consolidation Advisory Committee acts in an advisory capacity to the Board and Superintendent.
2. Become fully informed on the District's current and future financial situation, issues, and challenges and consider strategies to maintain the District in a sound fiscal condition.
3. Become fully informed on the District's current and future demographics as they relate to enrollment.
4. Consider all schools for potential closure or consolidation, considering the positive and negative factors and variables (location, capacity, programs, community impact, etc.) for each school.
5. Consider the potential of each school site to host educational programs that would maintain or enhance enrollment and provide educational opportunities to meet the diverse needs and interests of students, families, and staff.
6. Develop and utilize criteria and demographic data to base its recommendations on the most appropriate schools for closure or consolidation. Specific criteria to consider may be subject to review and approval by the Board prior to or during the Committee's work.
7. Based on the above criteria and data, provide the Board and administration with recommendations on new school boundary areas, educational programs offered at specific sites, and other factors which could maintain or improve enrollment in the District and its schools.
8. Identify grandfathering conditions for boundary re-assignment.
9. Identify school(s) the Committee will recommend to the Board for potential school closure.

10. Develop specific transition support plans for any schools recommended for closure.

11. Provide recommendations to the Board no later than ____(*TBD*)____

mdc 3/23/20