



School Consolidation Advisory Committee

AUGUST 27, 2020

Role of School Services of California Inc.



Brianna García
Director, Management
Consulting Services

Brianna has twenty years of full-time, professional experience with responsibility for planning, design, funding, management, and development of major public facilities, more than fourteen of which have been in public K–12 education, including eight years as a Facilities Development Manager for the Los Angeles Unified School District. She also has extensive experience related to planning and development of charter school facilities, including Proposition 39 (2000). Brianna was actively involved in hundreds of hours of negotiations for the acquisition and relocation of property and the development of leases and agreements for various public projects.

Virtual Meeting Protocols

Join

Using the link provided to you, please join the meeting on time. When you enter the meeting make sure you are in a quiet place without distractions.



Mute

As soon as you enter the meeting, please mute your microphone. If you are called on to answer a question, you may unmute yourself and then hit the mute button again when you are finished.

Come Prepared

Come to the meeting prepared with questions you have about the meeting topics. You may also want to have a pencil/paper handy to take notes.

Question/Comment

If you have a question/comment during the meeting, please “raise your hand” and wait to be called on. Then unmute and share with the committee.



Committee Responsibilities

About the Committee

The Board of Trustees (Board) appointed all members of the Committee, including:

- Two members of the Board acting as a subcommittee of the Board, serving as the Chairperson and Vice Chairperson of the Committee
- Community representatives
 - Parents (1 from each school)
 - One representative from each of the following District committees—DELAC, ELAC, Citizen Bond Oversight Committee (CBOC), Special Education parents and others as determined by the Board
 - Three at-large community members drawn from a senior citizen organization, homeowner or neighborhood associations, the business community, a taxpayer or other organization, or other individuals with relevant experience or expertise, etc.
- Staff representatives
 - Principals
 - One representative from each employee group: NTA, CSEA, and NEWMA
 - Superintendent or designee (ex-officio/non-voting member)

Committee Members

- Hamilton Baylon, Parent (NMHS)
- Rachel Bloom, Teacher (NTA)
- Janet Crocker, Landowner, Retiree, Community Groups
- Christine Dix, Parent (Lincoln)
- Susan Eustice, CSEA
- Maria Ibarra, Parent (Snow)
- Cathreene Ingham-Watters, Parent (BGI) and Administrator (NEWMA)
- Chae Marshall, Parent (BGP & NJHS)
- Elisa Martinez, Board Member
- Veronica Medina, Parent (Musick & Special Ed)
- Vilma Cristina Mendoza, Business Owner & Parent (Graham)
- Selene Nevarez, Parent (Schilling)
- Phuong Nguyen, Board Member
- Michelle Padilla, Parent (BGP & BGI)
- Angela Ringlein, Parent (Kennedy & NJHS)

Committee Charge

1. The School Consolidation Advisory Committee acts in an advisory capacity to the Board and Superintendent.
2. Become fully informed on the District's current and future financial situation, issues, and challenges and consider strategies to maintain the District in a sound fiscal condition.
3. Become fully informed on the District's current and future demographics as they relate to enrollment.
4. Consider all schools for potential closure or consolidation, considering the positive and negative factors and variables (location, capacity, programs, community impact, etc.) for each school.
5. Consider the potential of each school site to host educational programs that would maintain or enhance enrollment and provide educational opportunities to meet the diverse needs and interests of students, families, and staff.

Committee Charge

6. Develop and utilize criteria and demographic data to base its recommendations on the most appropriate schools for closure or consolidation. Specific criteria to consider may be subject to review and approval by the Board prior to or during the Committee's work.
7. Based on the above criteria and data, provide the Board and administration with recommendations on new school boundary areas, educational programs offered at specific sites, and other factors which could maintain or improve enrollment in the District and its schools.
8. Identify grandfathering conditions for boundary re-assignment.
9. Identify school(s) the Committee will recommend to the Board for potential school closure.
10. Develop specific transition support plans for any schools recommended for closure.



Brown Act and Conflicts of Interest

William B. Tunick
Attorney at Law
DANNIS WOLIVER KELLEY



Brown Act

- Purpose:
 - To keep the public informed of the actions, debates and views of local representatives; and,
 - To provide the procedural framework for local legislators to meet, debate, act and listen collectively to their constituents.
- Committees created by the Board are subject to the Brown Act.
- Requirements:
 - Open and noticed meetings
 - Agenda
 - Public comment
- Prohibition on serial communications:
 - A serial of communications directly or through intermediaries
 - To discuss, deliberate, or take action
 - On any item of business that is within the subject matter jurisdiction of the body

Public Records & Conflicts

- California Public Records Act
 - May require public disclosure
 - Any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by the District
 - May include personal email and text accounts
- Conflicts of Interest
 - Avoid appearance of impropriety
 - Conduct Code

SCHOOL CONSOLIDATION ADVISORY COMMITTEE CODE OF CONDUCT

This Code of Conduct (“Code”) provides general guidelines for School Consolidation Advisory Committee (“Committee”) members to follow in carrying out their roles. Not all questions that Committee members face are covered in this Code. However, it captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Code were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Code.

The following is expected of every member of the Committee:

1. Regularly attend all Committee meetings. Call in advance if you cannot attend.
2. Be prepared. Always read your meeting packets in advance of meetings.
3. Stay focused on the purposes of the Committee.
4. Be courteous and respectful during all Committee meetings.
5. Faithfully observe the Brown Act, District policies, all applicable laws and this Code of Conduct.
6. Always direct questions of District staff through the Committee Chair or their designees.
7. Avoid any financial conflicts of interest. A Committee member shall not make or influence a District decision related to any contract which will benefit the Committee member’s outside employment, business or personal financial interests, that of an immediate family member, such as a spouse, child or parent.
8. A Committee member shall place their duty to the Committee above any personal or business interest in fulfilling their role as a Committee member.

Overview of School Sites Under Consideration

School Data Source

Enrollment Data

CALPADS report dated 12/3/2019

Student Capacity Data

Total number of classrooms and portables—Facilities Master Plan

OPSC Loading Standards were used to calculate student capacity

K–6	25 students per classroom
7–12	27 students per classroom
Special Education (nonsevere)	13 students per classroom
Special Education (severe)	9 students per classroom

Other

Includes some of the programs and services offered at the respective school site

Birch Grove Primary

Address: 6071 Smith Avenue

Grade Span: Grades TK–2

2019–20 Enrollment: 402

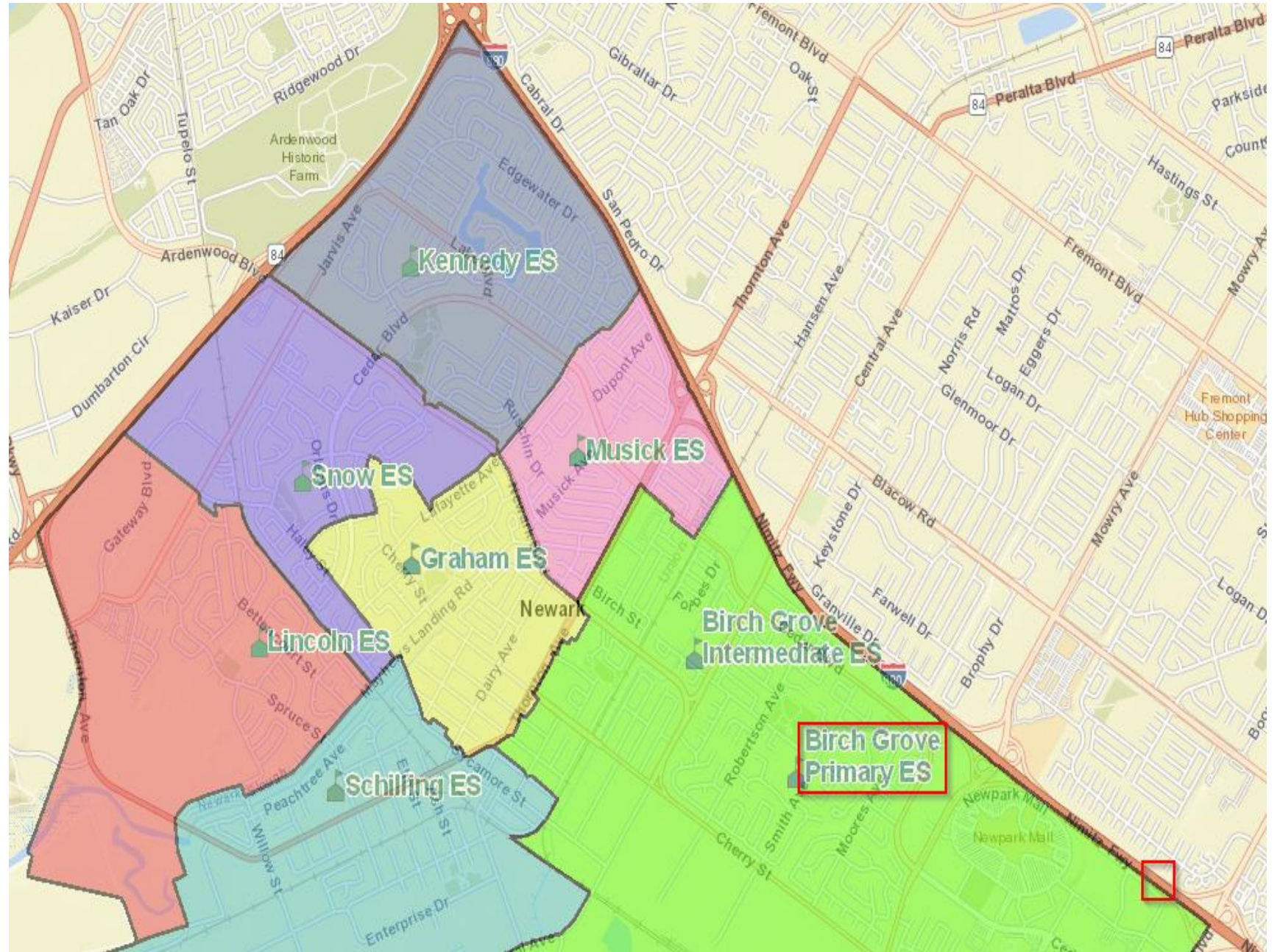
Student Capacity:

19 Classrooms: 475

19 Classrooms & 6 Portables: 625

Other:

Child Care Center



Birch Grove Intermediate

Address: 37490 Birch Street

Grade Span: Grades 3–6

2019–20 Enrollment: 463

Student Capacity:

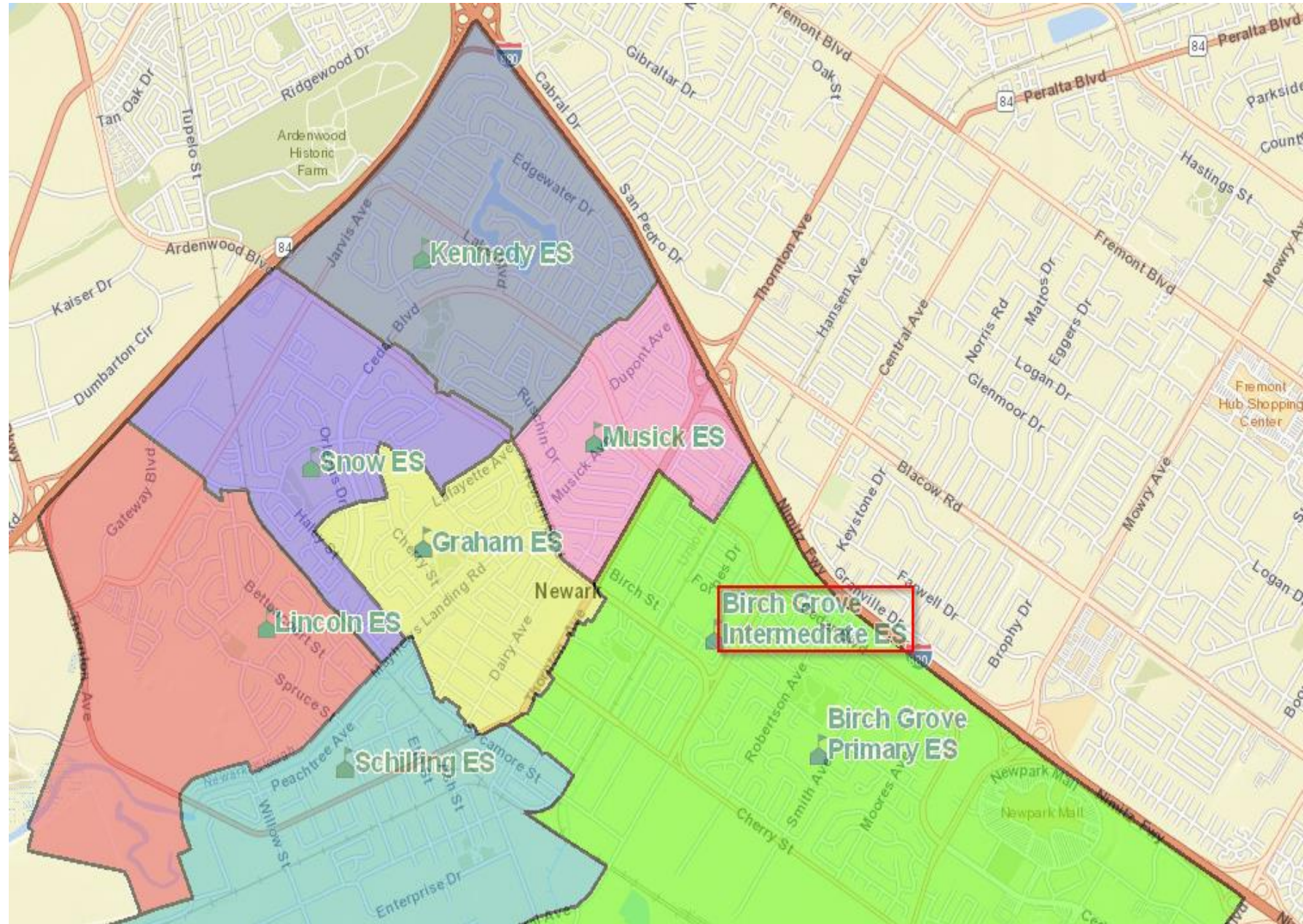
29 Classrooms: 725

29 Classrooms & 8 Portables: 925

Other:

Child Care Center

Special Education Program



Graham Elementary

Address: 36270 Cherry Street

Grade Span: Grades K–6

2019–20 Enrollment: 363

Student Capacity:

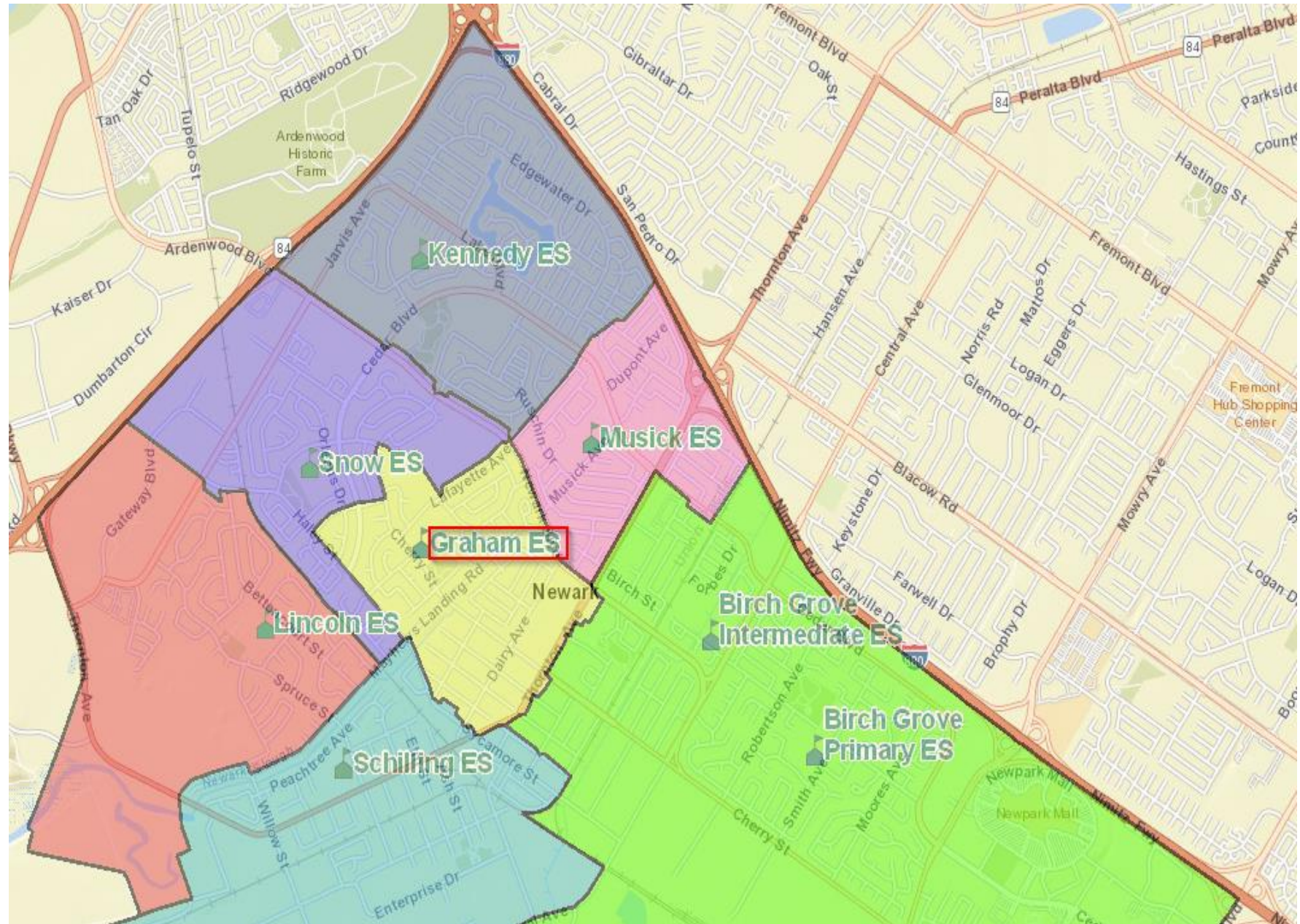
34 Classrooms: 850

34 Classrooms & 5 Portables: 975

Other:

Think Together After School Program

Special Education Program



Kennedy Elementary

Address: 35450 Blackburn Drive

Grade Span: Grades TK–6

2019–20 Enrollment: 397

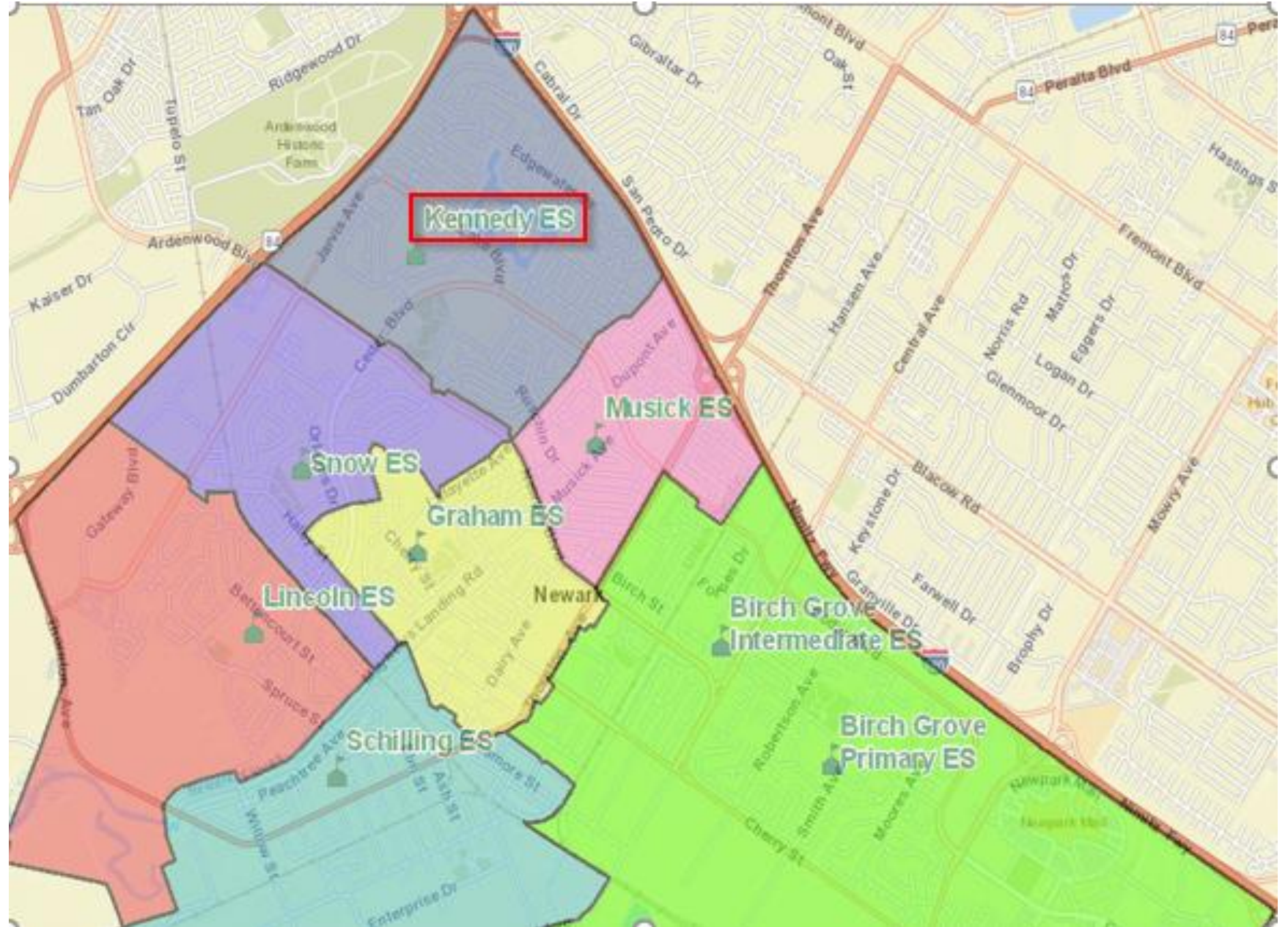
Student Capacity:

24 Classrooms: 600

24 Classrooms & 5 Portables: 725

Other:

Child Care Center



Lincoln Elementary

Address: 36111 Bettencourt Street

Grade Span: Grades TK–6

2019–20 Enrollment: 379

Student Capacity:

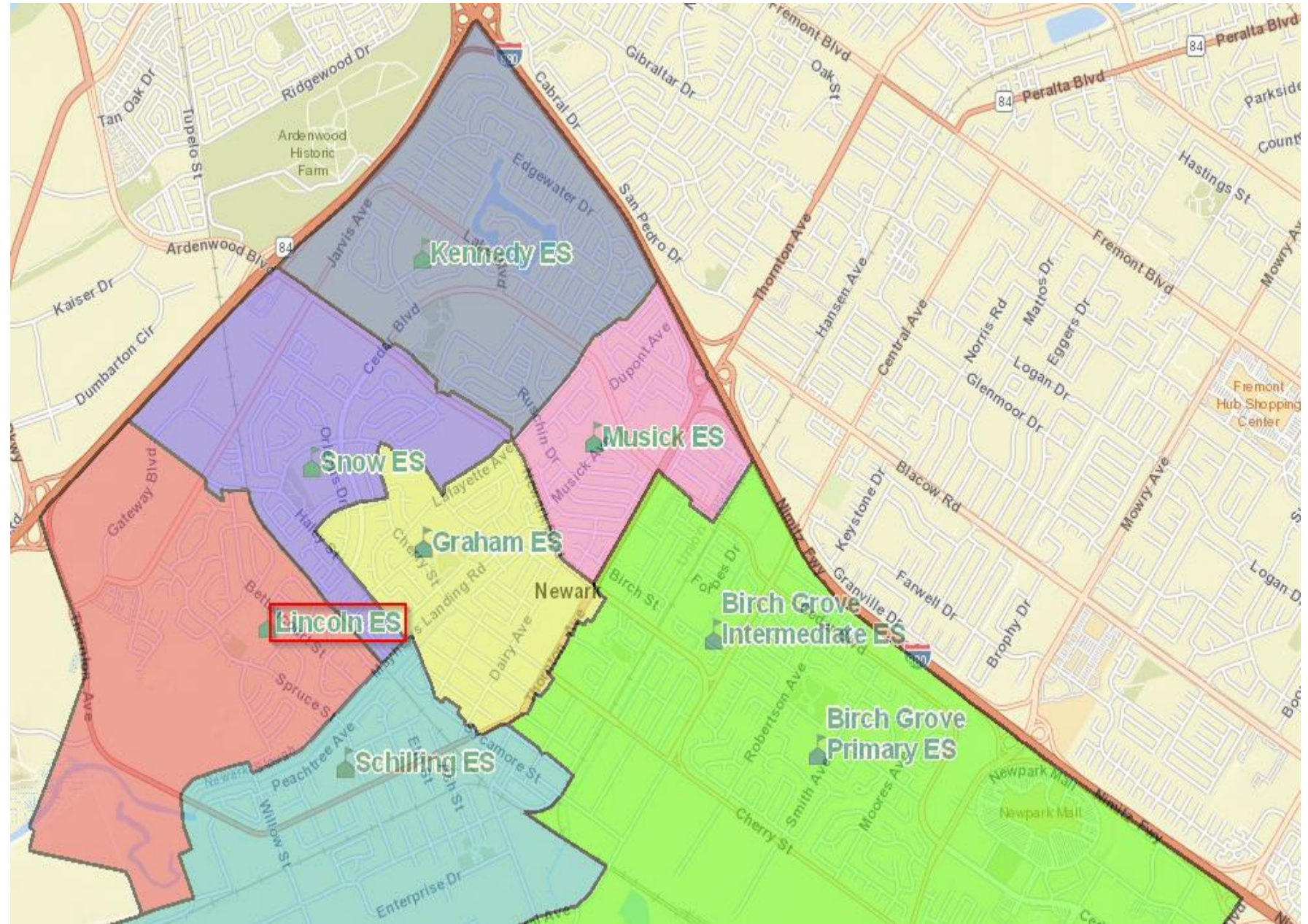
21 Classrooms: 525

21 Classrooms & 3 Portables: 600

Other:

Child Care Center

Special Education Program



Musick Elementary

Address: 5735 Musick Avenue

Grade Span: Grades TK–6

2019–20 Enrollment: 269

Student Capacity:

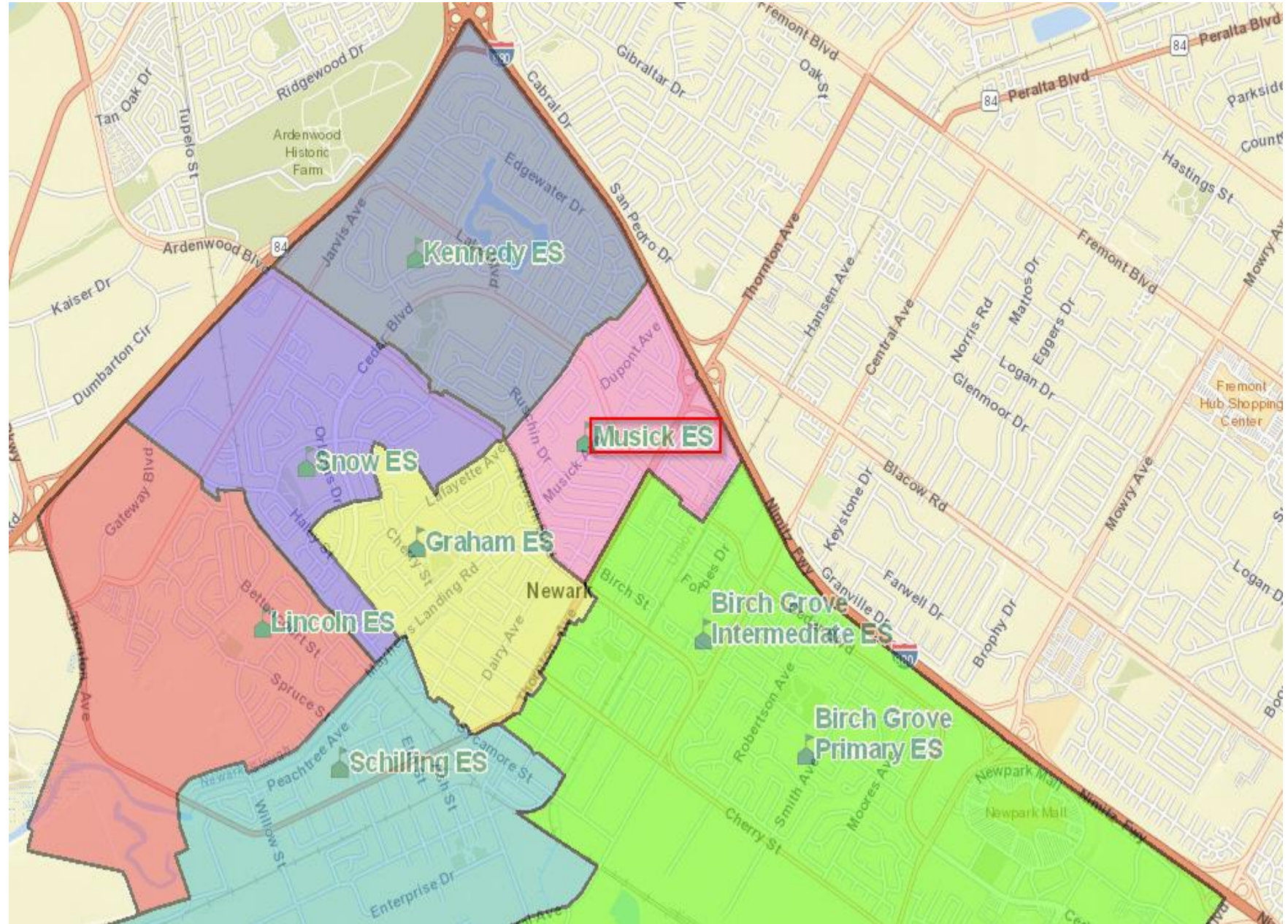
24 Classrooms: 600

24 Classrooms & 10 Portables: 850

Other:

Child Care Center

Special Education Program



Schilling Elementary

Address: 36901 Spruce Street

Grade Span: Grades TK–6

2019–20 Enrollment: 368

Student Capacity:

26 Classrooms: 650

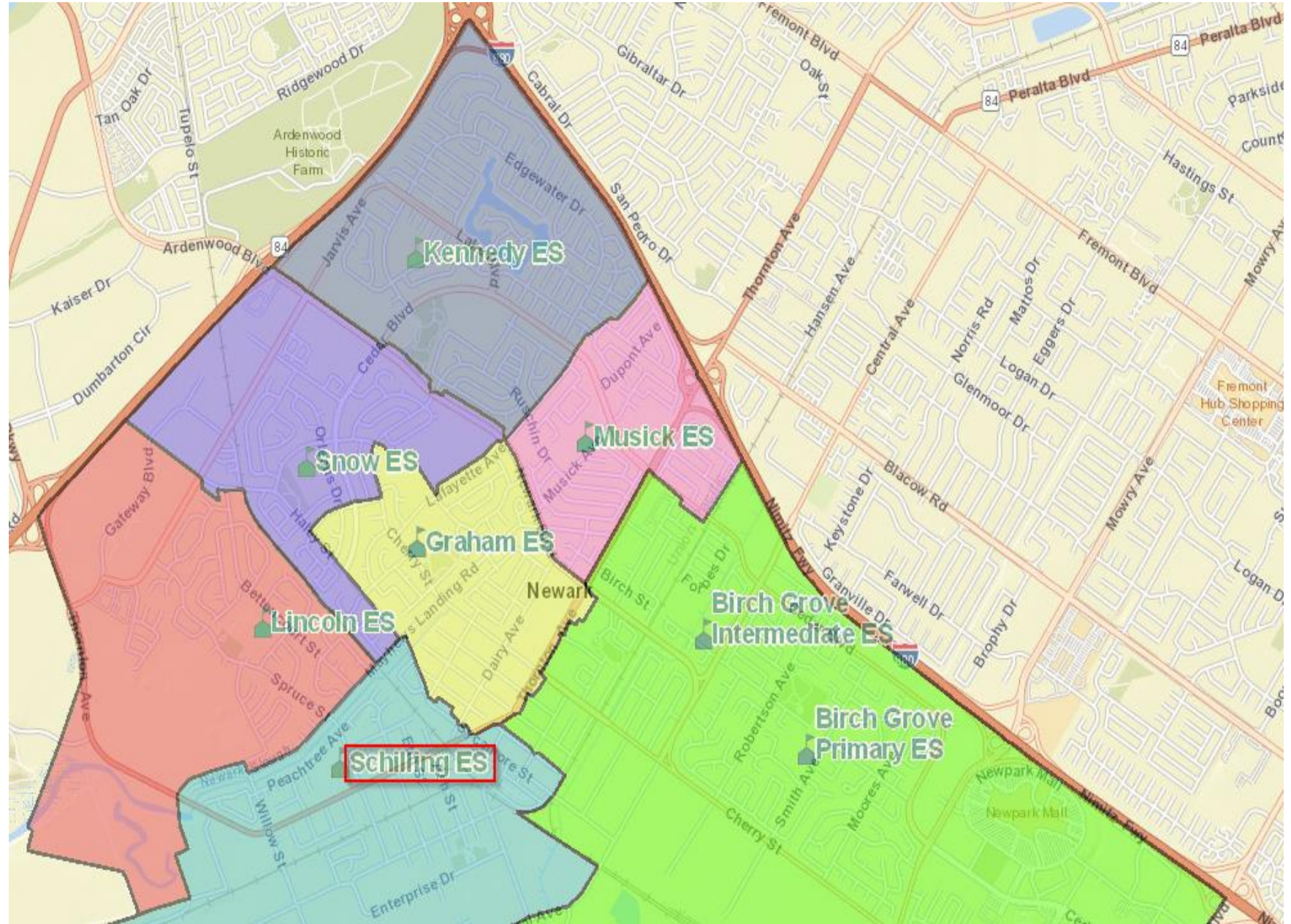
26 Classrooms & 11 Portables: 925

Other:

Think Together After School Program

Dual Language Immersion 2021–2022

Special Education Program



Snow Elementary

Address: 6580 Mirabeau Drive

Grade Span: Grades K–6

2019–20 Enrollment: 307

Student Capacity:

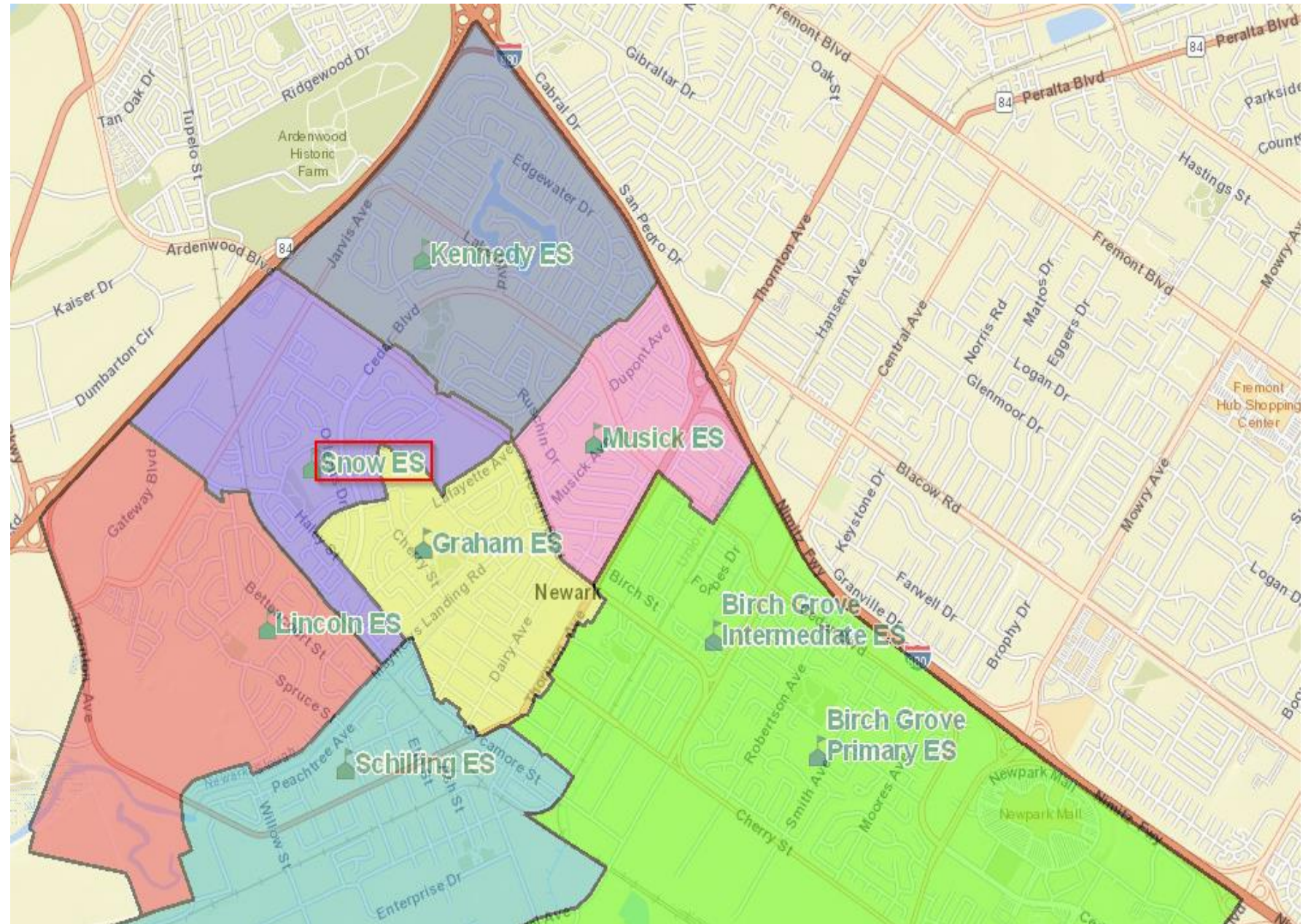
22 Classrooms: 550

22 Classrooms & 3 Portables: 625

Other:

Child Care Center

Special Education Program



Newark Jr High

Address: 6201 Lafayette Avenue

Grade Span: Grades 7–8

2019–20 Enrollment: 893

Student Capacity:

52 Classrooms: 1,404

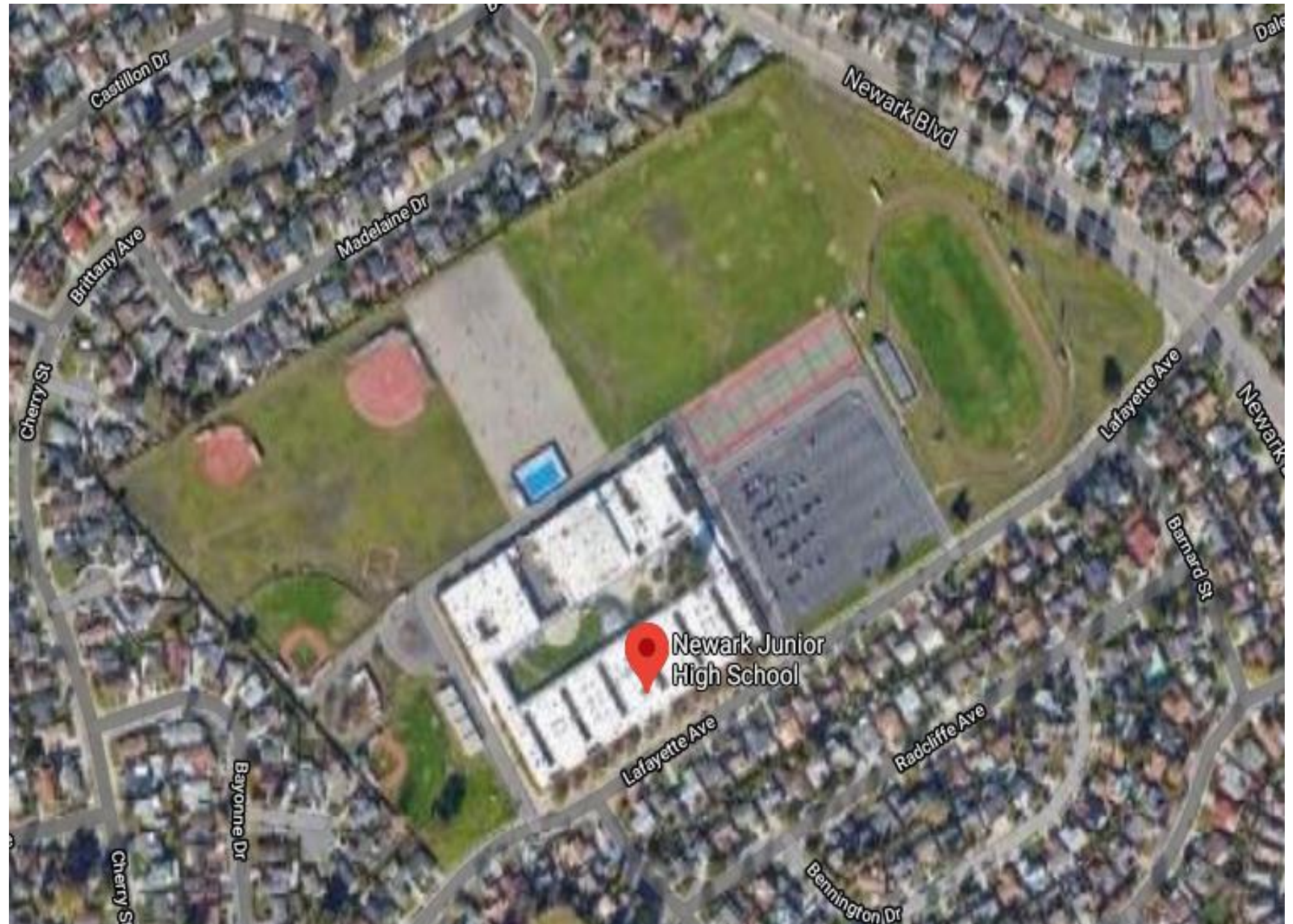
52 Classrooms & 4 Portables: 1,512

Other:

Think Together After School Program

Special Education Program

Possible reconfiguration to a middle school (Grades 6–8)



MacGregor Alternative

Address: 35753 Cedar Blvd

Student Capacity:

22 Classrooms: 594

22 Classrooms & 1 Portable: 621

Bridgepoint High

Grade Span: Grades 9–12

2019-20 Enrollment: 75*

Crossroads IS

Grade Span: Kindergarten – Grade 12

2019-20 Enrollment: 37*

Newark Adult School

* No classroom data



Proposed Criteria/ Scoring Methodology

CRITERIA

Demographics and Capacity

- 1.School enrollment is low and projected to remain low (enrollment at least 70% of capacity)
- 2.Demographically diverse population based on the unduplicated pupil percentage
- 3.Excess classroom capacity
- 4.Proximity to schools with capacity to accommodate incoming students

Facilities

- 5.Facilities are in good condition (based on cost of facility needs and proposed modernization/construction projects)
- 6.Modernization, construction or other projects (e.g., technology upgrades) recently completed
- 7.Unique facilities (i.e., facilities that could not be readily replicated) not found at other school sites
- 8.Support spaces (e.g., cafeteria, multi-purpose room, playgrounds, etc.) have sufficient capacity to meet current and projected enrollment
- 9.Environmental factors effect current or future use of property (e.g., earthquake faults, high speed rail, etc.)

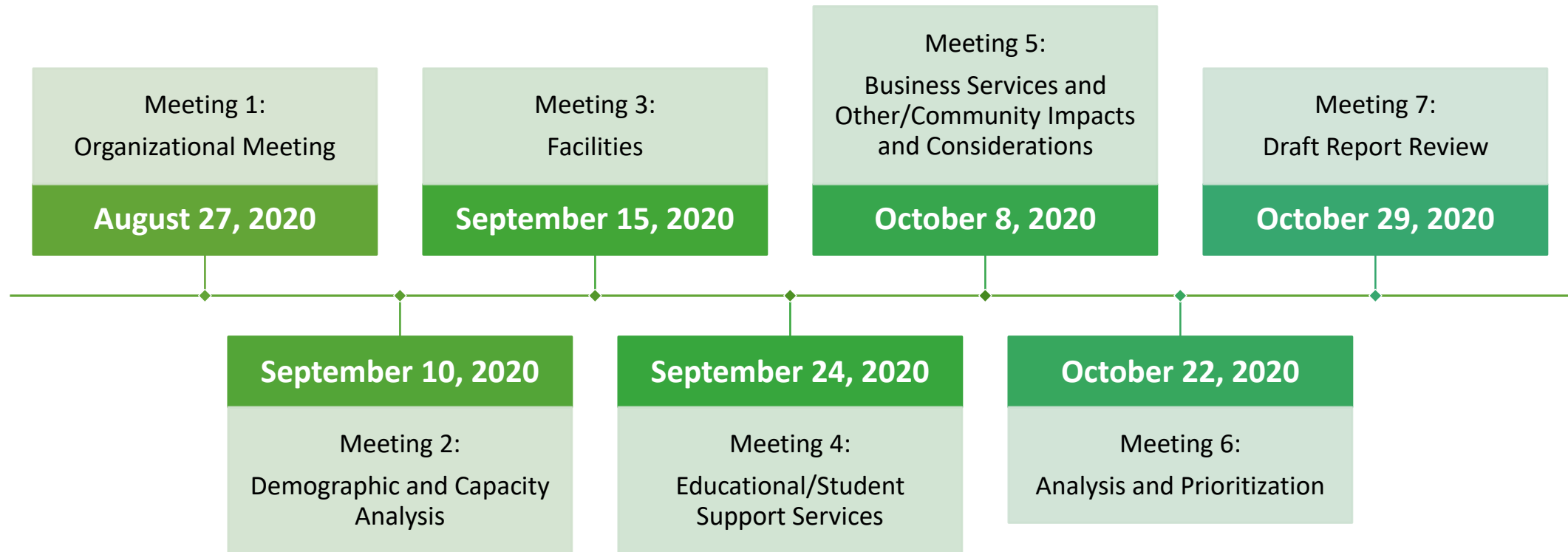
Educational/Student Support Services

- 10.Performance level of orange or red in two or more state priorities
- 11.District-wide programs would need to be relocated
- 12.District-wide programs can be relocated

Business Services and Other/Community Impacts and Considerations

- 13.Safety concerns regarding traffic and safe routes to school if students are relocated
- 14.District would benefit from net savings if closed

Meeting Overview



Questions?

Thank you