

**MINUTES OF THE CITIZENS' BOND  
OVERSIGHT COMMITTEE (CBOC)**  
Newark Unified School District

**June 9, 2020**

The Members of the Citizens' Bond Oversight Committee (CBOC) held a meeting conducted via Zoom at <https://zoom.us/j/97371988147?pwd=eHI1MWMrd3plQUlZVWNvSE9rbjY1QT09>  
Meeting ID: 973 7198 8147 Password: 2XuE8Z

<b>Call to Order</b>	The meeting was called to Order at 6:05 pm.
<b>Roll Call</b>	<p><b>Members of the Committee Attendees:</b> Olga Borjon, Adam Modzeleski, Angela Silvera, Richard Watters</p> <p><b>Absent:</b> Tony Doot, Jebadiah Ross</p> <p><b>District Personnel Attendees:</b> Marie dela Cruz, Jodi Croce</p> <p><b>Absent District Personnel:</b> Susan Condon</p> <p><b>Other Personnel Attendees:</b> Patty Paulsen, Ralph Caputo, Jalil Bazyar</p>
<b>Approval of Agenda for March 10, 2020</b>	Olga Borjon made a motion to approve the agenda; Adam Modzeleski 2nd it. Agenda approved - unanimous vote.
<b>Visitor/Public Comments</b>	None.
<b>Approval of Meeting Minutes for March 10, 2020</b>	Adam Modleski made a motion to approve the Minutes from March 10th, 2020; Richard Watters 2nd it. Minutes approved - unanimous vote.
<b>Update on Projects – Susan Condon</b>	<p>Marie dela Cruz reported:</p> <ul style="list-style-type: none"> <li>● Project managers went out to visit the sites to see what needs to be completed.</li> </ul> <p>RGM Kramer reported (Ralph Caputo, Jalil Bazyar):</p> <ul style="list-style-type: none"> <li>● Hired to be project managers - May 2020. Will need to visit the sites a few more times to decide what to pursue as far as the projects go. Trying to make plans to see if work can be done and</li> </ul>

	<p>finished during the summer but because of COVID-19, they are not able to look at the schools fully.</p> <ul style="list-style-type: none"> <li>● Portables- what to do with out to date ones, needing to make a plan for them.</li> <li>● Pool project- repair, replace, or fill it in - junior high</li> <li>● Determining what on the master plan can be accomplished.</li> <li>● Looking to update HVAC units districtwide.</li> <li>● Pavement project- junior high and high school</li> <li>● Bleachers- studying the options of what to do with them and figure out the use of the field as well - junior high</li> <li>● Landscape/irrigation repairs</li> </ul> <p>Current Projects in Process:</p> <ul style="list-style-type: none"> <li>● Hardware Upgrades (electronic key system)</li> </ul>
<p><b>Financial Update</b></p>	<p>Patty Paulsen</p> <ul style="list-style-type: none"> <li>● Data through May 31, 2020</li> <li>● \$55,839,789= Spent</li> <li>● \$56,322,387= Total Commitments</li> <li>● Have approximately \$8 million left to spend</li> <li>● District has been waiting to spend this until the project managers can come up with a plan.</li> </ul> <p>Follow up:</p> <ul style="list-style-type: none"> <li>● Last meeting, Angela Silvera had asked about the \$112,383 that was “Due From other funds”- It was from plumbing recode.</li> <li>● Last meeting- Was the board told about the discrepancy of approving \$641,000 for the electronic key system, but the budgeted amount is for \$680,000? No, Marie is going to follow-up on this to see if a change order was made.</li> </ul> <p>Other Discussion Points</p> <ul style="list-style-type: none"> <li>● Question about “Preliminary Testing”- has to do with roof repairs.</li> <li>● Question about the District Operations cost- the majority of this was from cost of issuance for the bond.</li> </ul>
<p><b>Site Tour</b></p>	<p>The annual inspection tour did not take place on April 17, 2020 due to Shelter in Place (COVID-19).</p> <p>Visitors will need to wear masks and be limited to a small group- potential site visits dates for tour- June 23rd, or June 25th at 9am. (To see High School flooring and BGP playground).</p>
<p><b>2018/2019 Annual Report</b></p>	<p>The CBOC committee will get the template to complete the annual report for the school board’s July meeting.</p>

	Adam Modzeleski motions to have a special CBOC meeting on June 29th at 6pm to approve this completed annual report. Richard Watters 2nds. Approved.
<b>Membership Re-Appointment &amp; Recruitment</b>	<p>We need three more members for the CBOC representing: Senior Citizen Organization, Taxpayers' Organization, and Business Organization and five other members terms are up- Adam Modzeleski, Jebadiah Ross, Angela Silvera, Richard Watters and Tony Doot.</p> <p>It is the district's job to reappoint and recruit for more members.</p> <p>Who would like to continue and need to be re-appointed by the school board: Adam Modzeleski, Richard Watters</p>
<b>Election of Officers</b>	Adam Modzeleski motions to move this agenda item to the June 29th special meeting. Richard Watters 2nds. Approved.
<b>Announcements, Requests, Debrief, Discussion</b>	Next meeting is a special meeting on June 29th.
<b>Adjournment</b>	Meeting was adjourned at 7:23pm.