

Newark Unified School District
Citizens' Bond Oversight Committee
April 3, 2018 Meeting Minutes
Special Meeting

1.0 Call to Order

The meeting came to order at 1 PM.

2.0 Roll Call

CBOC Members:

Cindy Parks, Jack Dane, Cary Knoop, Olga Borjon, Christine Clinton, Adam Modzeleski, Marek Yarbrough

NUSD School Board:

President Nancy Thomas

NUSD Staff:

Bryan Richards, Shelley Arthur

Vanir:

Robert Sands

3.0 Visitor/Public Comments

There were no public comments.

4.0 Facilities Tour

The committee inspected the following sites:

Schilling Elementary School
Graham Elementary School
Newark Junior High School
Birch Grove Intermediate School
Birch Grove Primary School
Newark Memorial High School

Comments and questions asked during, and after all the sites were visited:

- Ms. Parks pointed out that there are still no proper maps with playground structures at each site. Not all Playgrounds matched with the drawings. Mr. Sands is going to supply accurate maps not only for CBOC but also for the MOT department to have an accurate representation of play structures (types) for repairs.
- Mr. Sands is going to get the maps straightened out.
- Ms. Parks asked why not all playground drawings went to the board. Mr. Richards ensured that all the contracts went to the board for approval.
- Ms. Parks wanted to know why there are still encumbered amounts for the roofs. Mr. Richards explained the amounts will become zero only after the projects are released.
- Ms. Parks asked why there are two playground related option codes. Mr. Richards commented the duplicates were closed.
- Ms. Thomas asked about the quality of the cameras at the Newark Junior High School and Newark Memorial High School.
- Ms. Parks noted that the amount expensed for playground equipment at Birch Grove Intermediate does not seem to match the actual work done at this site. Mr. Richards is going to pull together for the June meeting all the details on all the (play structure) expenditures vs purchase orders.
- Mr. Richards is going to research and present the results in the June meeting.

After the tour, the remaining part of the meeting was conducted at the Newark Memorial High School library.

5.0 Update on HVAC and Play Structures

Mr. Sands explained that the remaining 292 HVACs all are going to be placed on a three and four year plan for replacement. If a four-year plan is taken then at the end of four years the oldest unit should be around 10 years old.

Mr. Knoop noted that it would be helpful if contract information that comes in front of the School Board have the number of units specified.

6.0 Bond Interest Correction (Discussion/Action)

Mr. Knoop's concern about the amount of interest reported on the Measure G fund turned out to be valid in that the interest amounts were not correctly allocated. Mr. Richards reported the interest allocation has been adjusted and is effective for the current fiscal year because the books are already closed on the prior fiscal year.

7.0 Adjournment

Meeting was adjourned at 4:02.

Minutes written by Cary Knoop