

# **NEWARK UNIFIED SCHOOL DISTRICT**

## **Citizen's Bond Oversight Committee**

**September 13, 2016 Meeting Minutes**

**Present:** CBOC Members – Jack Dane, Cary Knoop, Adam Modzeleski, Cindy Parks

NUSD Staff – Bryan Richards, Patrick Sanchez

Vanir Construction – Robert Sands, John Watkins

Public/Guests – None

**1.0 Call to Order –**

Meeting was called to order at 6:02 pm

**2.0 Roll Call –**

Sign-In sheet was utilized. Adam Modzeleski was introduced as the newest member of the committee. He gave a brief information about himself.

**3.0 Visitor/Public Comment –**

None

**4.0 Officer Elections for 2016/2017 -**

**Chair** – Cary Knoop Nominated Cindy Parks, Motion: Cary Knoop, Second: Jack Dane  
Aye: Cary Knoop, Jack Dane, Cindy Parks, Adam Modzeleski

**Secretary**- Cary Knoop nominated himself, Motion: Cary Knoop, Second: Jack Dane  
Aye: Cary Knoop, Jack Dane, Cindy Parks, Adam Modzeleski

**Vice President**-Cary Knoop nominated Jack Dane, Motion: Cary Knoop, Second: Adam Modzeleski - Aye: Cary Knoop, Jack Dane, Cindy Parks, Adam Modzeleski

**5.0 Approval of Meeting Minutes for June 14, 2016**

Minutes approved. Motion: Jack Dane, Second: Cary Knoop

Aye: Cary Knoop, Jack Dane, Cindy Parks – Abstention: Adam Modzeleski

**6.0 Financial Report**

Bryan Richards explained the report is only through May 31, 2016 since they need board approval to close the books. At the December meeting the committee will receive the financial reports through October 31, 2016. Series C of the bonds was sold July 13, 2016. Bryan Richards would need to check to confirm the rate and will email the committee members.

**7.0 Update from Vanir on Current and Future Projects**

Robert Sands presented an update: The Lincoln Elementary punch list is almost complete.

NMHS – roof delays. Whiteford project is complete. John Watkins is the new Project Manager.

Some of the Summer Projects are still being worked on during off hours. The roofer for NMHS and Lincoln was the same company and they probably over extended themselves.

Superintendent Sanchez mentioned Vanir will be preparing a brochure for the community about Measure G and Ruschin money projects. **Future project still to be addressed:** 4 buildings at NMHS and the Science renovation. The board will be having a Work Study Session to access needs and determine how to spend the remaining Measure G funds.

There were concerns expressed about the rippled asphalt that had to be replaced at Lincoln. Robert Sands explained a water issue under the asphalt and the weight of the crane caused the rippled asphalt. Since the asphalt was just replaced a concern was raised about knowledge of the underlayment. Vanir to check on Engineering recommendation and whether instructions were followed. Vanir rep mentioned this is the first year their schedule hasn't been met. A committee member requested a "List of Future Projects" similar to the one Victor Lopez would provide.

## 8.0 **Presentation of Annual Report by the Ad-Hoc Subcommittee**

For the benefit of the new member, Cary Knoop explained the purpose of the Annual Report.

### 8.1 **Approve the Following Text:**

*Based on the review and observations of the Citizens' Bond Oversight Committee, we find that the Newark Unified School District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and that funds are being used for the purposes specified in the ballot language.*

Text approved. Motion: Cindy Parks, Second: Jack Dane  
Aye: Cary Knoop, Jack Dane, Cindy Parks – Abstention: Adam Modzeleski

### 8.2 **Approve the Annual Report and Presentation Slides**

Motion: Cindy Parks, Second: Jack Dane  
Aye: Cary Knoop, Jack Dane, Cindy Parks, Adam Modzeleski

### 8.3 **Dissolution of the Ad-Hoc Subcommittee**

Motion: Cindy Parks, Second: Jack Dane  
Aye: Cary Knoop, Jack Dane, Cindy Parks, Adam Modzeleski

## 9.0 **Appointment of the Ad-Hoc Subcommittee for the 2014-2015 Annual Report**

Correction made, agenda item should read 2015-2016 Annual Report

Cary Knoop and Adam Modzeleski volunteered.

## 10.0 **Update of Recruitment Efforts**

Bryan Richards will recruit parents from under-utilized sites.

## 11.0 **Update on the California Financial Services Contract**

Bryan Richards stated the contract was for five years and expires in 2017. At that point, it go month to month. He said he would consider renewing the contract if the state bond measure passes. The reports produced would be necessary for matching funds.

12.0 **Schedule Bus Tour of School Sites**

Bus tour would not be available the week of October 10<sup>th</sup>. Vince to give us dates.

13.0 **Announcements, Requests, Debrief, Discussion**

Cary will get the presentation of the Annual Report to Sarah Wilson so she can get it on the agenda.

14.0 **Adjournment**

8:08 pm

Motion: Jack Dane, Second: Cindy Parks

Minutes submitted by: Cindy Parks