

NEWARK UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee

Meeting Minutes from the Special Meeting on August 11, 2015

Those in attendance: CBOC Members- Jack Dane, Casper Knoop, Marilyn Painter, Theresa Miller, Cindy Parks
NUSD Staff-Bryan Richards
Vanir Construction-Victor Lopez
Public/Guests-None

1.0 CALL TO ORDER

The meeting was called to order by Chairman Casper Knoop at 6:01 p.m.

2.0 ROLL CALL

Committee Members and those present utilized the sign-in sheet.

3.0 RE-ISSUE MEASURE G BOND PROGRAM, ANNUAL REPORT 2012-2013

Bryan Richards advised the oversight committee that through the process of working on the 2013-2014 Annual Report the sub-committee noted the expenditures didn't add up with the information provided in the 2012-2013 Annual Report. He stated the previous report included expenditures along with contracts awarded. Cindy Parks mentioned the 2012-2013 Performance Audit doesn't show the correct expenditures either. Plus, there are other issues with that audit report and with the 2013-2014 audit report, which she noted in an email to Bryan Richards on July 23, 2015. Cindy Parks shared the email with the committee members to show the discrepancies. She mentioned she has never received a copy of the Financial Audit. The committee only has received copies of the two Performance Audits. Bryan Richards excused himself from the meeting and went to his office to retrieve the Performance Audits. He said the reason for incorrect amount in the Performance Audit, is the auditor used the total amount in Fund 21, which included the small balance of funds from Measure B. Bryan Richards will check with Dr. Marken about getting this on the agenda. He will also find out whether the district should pursue getting a corrected Performance Audit.

It is the position of the CBOC the 2012-2013 Annual Report is in error. The committee seeks to inform the board of the error and ask for accurate information to reissue the report.

Motion: Cary Knoop, Second: Jack Dane - Unanimously approval

Bryan Richards, as the staff liaison, is to be our spokesperson for the announcement.

Motion: Marilyn Painter, Second: Jack Dane - Unanimously approval

4.0 MEASURE G BOND PROGRAM, ANNUAL REPORT 2013-2014

4.1 PRESENTATION OF THE ANNUAL REPORT BY THE AD-HOC SUB-COMMITTEE

Cindy Parks gave her report. She stated there were many changes made and with all the inaccuracies that have been previous noted, she had just compared the Program Lists against the Project pages and noticed they do not align. Bryan Richards explained it is because the projects straddle the fiscal year. He suggested titling the pages differently to cover the overlap. Cary Knoop stated the financial reports and the project amounts don't add up and asked about cost changes and why in the 2012-2013 Annual Report the "soft costs" weren't listed and in the 2013-2014 Annual Report the "soft costs" are listed. Bryan Richards explained budgeting process and he and Victor Lopez explained in the 2012-2013 Annual Report the soft costs were included in each project plus, a lot of the soft costs are an upfront expense.

Table the 2013-2014 Annual Report until it is fixed.

Motion: Marilyn Painter, Second: Jack Dane –

The motion passed, 4 AYES - Marilyn Painter, Jack Dane, Theresa Miller, Cindy Parks

1 No – Cary Knoop

Bryan Richards stated he had set aside 3 hours in his schedule, the following day, to rework the Annual Report. He asked Victor Lopez to email him the file.

4.2 APPROVE THE FOLLOWING TEXT:

Based on the review and observations of the Citizens' Bond Oversight Committee, we find that the Newark Unified School District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and that funds are being used for the purposes specified in the ballot language.

4.3 APPROVE THE ANNUAL REPORT

4.4 DISSOLVE THE AD-HOC SUB-COMMITTEE

Since 4.1 was Tabled, 4.2, 4.3, and 4.4 were also considered Tabled.

5.0 COMMUNICATION OF COMMITTEE FINDINGS WITH THE BOARD OF EDUCATION

This items was covered under 3.0.

6.0 ANNOUNCEMENTS, REQUESTS, DEBRIEF, DISSCUSSION

No one had any additional announcements.

7.0 ADJOURN

The meeting was adjourned at 7:58 p.m.

Minutes submitted by: Cindy Parks