

NEWARK UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee

Meeting Minutes from December 9, 2014

Those in attendance: CBOC Members- Jack Dane, Casper Knoop, Tammie Mackey, Marilyn Painter, Cindy Parks  
NUSD Staff-Bryan Richards, Tonya Connolly  
Public/Guests-None

1.0 CALL TO ORDER

The meeting was called to order by Chairman Casper Knoop at 6:03 p.m.

2.0 ROLL CALL

Committee Members and those present utilized the sign-in sheet. We once again stated which group we represent.

3.0 VISITORS/PUBLIC COMMENTS

None

4.0 APPROVAL OF MEETING MINUTES FOR SEPTEMBER 9, 2014

No objections. Minutes approved by consensus.

5.0 AMENDMENT TO THE BYLAWS

The change of meeting month was pointed out in 5A. Bryan will place amended bylaws on the school board agenda for the January meeting for approval.

Jack Dane motioned, Tammie Mackey seconded – Unanimous approval

6.0 FINANCIAL REPORT

A few copies of the financial report were handed out. The printed booklet inadvertently went to Norfolk, VA. Copies will be made available for those who did not get one this evening. Bryan Richards reported Victor Lopez from Vanir finished up the project report. Summer projects are being scheduled. Five schools are set for playground repaving. Bunker is still awaiting SFPUC lease agreement. NMHS and Bunker are set for roofing projects. Projects are scheduled through 2017. Victor will address entire project timeline phasing. Bell and PA projects were delayed due to bidding difficulties and change of technology needed to provide optimal usage.

7.0 ROLL OF CBOC

Cary Knoop mentioned he had spoken with Laura Johnson about board comments as he watched the meetings. Last year we started working on the annual audit in January, submitted finished project to board the beginning of March.

Duties:

- Annual Performance Audit
- Annual Financial Audit
- Inspect School Facilities -
- Receive and review copies of any deferred maintenance proposals. (Bryan said no longer applicable, since deferred maintenance isn't requiring any longer)

We discussed a school tour before our March meeting since it will be after the time change.

**Term Limits & Committee Composition:**

Cary Knoop is concerned, since everyone except Cindy Parks, started at the same time. He suggested the terms be staggered. Bryan Richards mentioned five required areas and then three “at large” positions. Currently, the bylaws only allow two (2) year terms, however, they could be amended to allow a third term. Bryan will contact the Chamber and Rotary to try and gain the business and tax element. The positions can be held by individuals who either live or work in Newark.

A subcommittee will be formed next meeting to draft the annual report to the board.

**8.0 ADJOURNMENT**

Meeting adjourned at 7:15pm