

NEWARK UNIFIED SCHOOL DISTRICT

**Citizens' Bond Oversight Committee**

***Meeting Minutes from September 9, 2014***

Those in attendance: CBOC Members- *Jack Dane, Casper Knoop, Tammie Mackey, Theresa Miller, Cindy Parks*  
NUSD Staff-*Bryan Richards, Tonya Connolly*  
Vanir Construction-*Victor Lopez*  
Public/Guests-*None*

1.0 CALL TO ORDER

The meeting was called to order by Chairman Casper Knoop at 6:02 p.m.

2.0 ROLL CALL

Committee Members and those present utilized the sign-in sheet.

3.0 VISITORS/PUBLIC COMMENTS

There were no public comments.

4.0 APPROVAL OF MEETING MINUTES FOR JUNE 10, 2014

Jack Dane motioned, Tammie Mackey seconded – Minutes were approved as written

5.0 UPDATE ON SUMMER PROJECTS

Victor Lopez handed out an updated Measure 'G' Bond Program: Project Schedule. He explained there were a couple of projects completed earlier than originally scheduled. Two of the roof projects for NMHS due to the mold remediation and the EMS program was started earlier than the fall of 2014. Also, at NMHS, the walkways that contained dry rot were replaced with like materials, so they didn't need to involve DSA. Cary Knoop asked about the technology expenses, Victor then handed out a Program Summary Report, which contained a little more information. Cary asked why the Whiteford HVAC project wasn't scheduled for sooner than 2016. It was explained this was scheduled before the site lost the use of the air conditioner. It was noted the #35-Bells, Clocks, Bells and PA project had increased from the reported amount of \$100,000 earlier this year to \$671,000 in June, to a budget estimate of \$1.2M. Bryan Richards explained the \$100,000 was not a realistic cost for district-wide Bell, Clocks and P.A. system. The increase in cost was partially due to missing components in the bid. Bryan will have Larry Simon, Information Technology Tech prepare a report explaining the missing components. One element of this project is it falls under the Fire, Life, & Safety code requirements. The system needs to be able communicate in case of a lock down. Cary asked for a description of the scope.

Tammie Mackey asked about the asphalt paving delays at Bunker and Musick. Bryan explained Lincoln and Snow playgrounds both weren't deep enough, which increased the time for the projects. The remaining six sites will be done next summer. Bunker site has the Hetch Hetchy pipeline running through a portion of the site. The water district is requesting the district get an excavation report on the location of the pipeline and they only want to agree to a 5 year conditional use permit.

## 6.0 FINANCIAL REPORT

We received the September 9, 2014 report. This report was done before the close of the financial books. Cary Knoop asked if the software program purchased for the Bond serves the purpose it was intended to do. Bryan Richards explained the reports produced seemed a wasteful since they weren't printed on both sides. The reports have been modified to meet the needs of NUSD and Vanir.

Even though NUSD has yet to receive any matching construction grants Victor Lopez said Vanir continues to look for grants.

NUSD sold the next set of Bonds, \$30,000,000 worth, at 4.347%, a better rate than voters were quoted.

A question was raised concerning the Ruschin sale. The sale is contingent on the developer getting Planning Commission (September meeting) and City Council (October meeting) approval.

## 7.0 AMENDMENT TO CBOC BY-LAWS

2.2 A. – It was mentioned we haven't seen the audit. Bryan stated it was done in March and presented to the board in June. Bryan will instruct Laura Johnson to send an email to CBOC members, in the future, when the audit is on the agenda.

3.0 – We have a need to fill positions. The vacant seats will be posted on the website.

4.3 E. – Cary Knoop will be the Committee Member who will attend the board meetings when Measure issues are being discussed.

5.0 A. - We discussed the meeting dates. Based on input from Bryan Richards, the CBOC will continue to meet: March, June, September and December. Bylaws are to be altered to reflect the change.

5.8 - The consensus was to post in order to keep the public informed. It was also mentioned the lack of identifying, which items on the agenda are for information versus action items. There was discussion concerning the posting of minutes before they are approved by the committee.

5.9 - Member attendance was read as a reminder of our commitment

## 8.0 ADJOURNMENT

The meeting was adjourned at 8p.m.

*Minutes respectfully submitted by :  
Cindy Parks*