

NEWARK UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee

Meeting Minutes from March 11, 2014

Present: CBOC Members - Jack Dane, Casper Knoop, Tammie Mackey, Liz Mafi-Tuitama, Theresa Miller, Marilyn Painter, Cindy Parks
NUSD Staff – Elaine Neilsen CBO
Vanir Construction Representative – Jenny Rios

1.0 CALL TO ORDER

Call to order by Chairman Casper Knoop at 6 p.m.

2.0 ROLL CALL

Committee Members and those present utilized the sign-in sheet.

3.0 VISITORS/PUBLIC COMMENTS

There were no visitors present.

4.0 REPORT ON THE PRESENTATION OF THE ANNUAL REPORT TO THE BOARD OF EDUCATION

Casper recounted his presentation of the Annual Report to the Board. The Board received the report.

Casper took this time to announce Andrea Frances' resignation and the need to replace her as CBOC Secretary. Theresa Miller nominated Cindy Parks to replace her. There was unanimous approval.

5.0 APPROVAL OF MEETING MINUTES FOR DECEMBER 17, 2013

Jack Dane motioned for approval of the minutes as submitted, Marilyn Painter seconded - Minutes approved as written.

6.0 APPROVAL OF MEETING MINUTES FOR FEBRUARY 25, 2014

Liz Mafi-Tuitama motioned for approval striking the mention of an absent individual from the minutes, Marilyn Painter seconded – Minutes approved with the striking of the absent individual.

THE FOLLOWING ITEM WAS ADDED BY ELAINE NEILSEN:

SUMMER PROJECTS OVERVIEW – Jenny Rios

Two exhibits were reviewed. The first was the Summer 2014 LLB Rooftop HVAC & Roofing Replacement. This document was a site by site map with the areas outlined indicating where the summer projects are to take place. The second document was a detailed list of summer and spring break projects. One item omitted from this list was the testing for mold at NMHS in the 300 & 700 bldgs. over spring break. There was concern about the HVAC units being replaced at the multipurpose rooms first as opposed to the classroom units. Elaine stated the classroom units were installed in early 2000's; however, the multipurpose units were installed in the 1990's. She also stated, the replacement of the EMS which will take place at the end of the summer 2014 projects will eliminate many of the climate control issues at the individual sites. A question was raised over the replacement of the Event Center units since the building was built in the early 2000's. Jenny Rios will follow-up and find out why they need replacement already.

Elaine stated over the last two years many of the classroom units have had major preventative measures taken to extend the longevity of the life of the units. The sale of Ruschin Elementary and the \$21M revenue will help with the deferred maintenance budget. The contract will need to be assigned by April 2, 2014 – 45 days out from start of project date.

A question was raised concerning the cost of the playground surface replacement. The cost is estimated to be about \$350,000. Jenny mentioned an application of a slurry seal every 2-3 years helps extend the life of the playground surface.

There was a discussion about the clocks being replaced. The cost of the replacement is estimated to be around \$100,000. Currently, there are classroom clocks that are not in working order. At each time change, a district staff member must reset each clock. The new system will allow for resets at a single location.

Elaine concluded stating the district will be seeking a second bond release and with sale of Ruschin the district should still have a good rating and therefore they should get a good price.

7.0 FINANCIAL REPORT

The only real budget changes are consulting expenses. Elaine mentioned she will be retiring June 30, 2014.

8.0 JUNIOR HIGH BLEACHERS

There was a question raised concerning the \$5,000 expense for bleacher repair last year and now the bleachers are broken again. There have been comments made that they can no longer be repaired. Elaine explained yes they are broken again, and the district can't get parts for the structure any longer. It is unclear whether they were broken by an outsider who rented the facility or by staff. Insurance doesn't cover. The district will need to get pricing to replace them, then determine whether to use money from the sale of Ruschin.

9.0 MOT MONTHLY MEETINGS WITH PARENTS

Elaine reviewed the work order system in December and January with the Principals. The orders have been reduced from 900 to 400 and are now prioritized.

Most sites have MANY items taking up space and need to be considered as surplus. Tonya was able to recycle some items a while back and garnered \$4,000.

10.0 ADJOURNMENT

As the meeting was adjourning the committee members were advised their two year terms were up this month. Elaine requested each member who wished to be considered for another two year term, circle their name on the sign-in sheet. The names will be submitted to the Board of Education for their approval.

The meeting was adjourned at 6:58p.m.

Minutes submitted by: Cindy Parks