

NUSD Citizens' Bond Oversight Committee (CBOC)
5715 Musick Avenue, Newark, CA 94560
Tuesday, March 12, 2013
Minutes

Present: CBOC Members - Jack Dane, Andy Francis, Casper Knoop, Tammie Mackey, Liz Mafi-Tuitama, Theresa Miller, Marilyn Painter, Cindy Parks
NUSD Staff – Tonya Connolly, Manager of Facilities and Transportation;
Elaine Neilsen, Chief Business Official

Absent: Dave Marken, Superintendent; Mondae Hefter, CBOC

Guests: Jenny Rios, Vanir Construction
Joe Vela & Tricia Tanimura, Aedis Architects

1.0 Call to Order

Meeting was called to order at 6:00 p.m. by Chairman Casper Knoop.

2.0 Roll Call was Noted

The Secretary passed around a sign-in sheet for committee members.

3.0 Visitors/Public Comments

There were no visitors or public comment.

4.0 Approval of Meeting Minutes for December 11, 2012

Hearing no objectives or corrections to the minutes, a motion to approve was made.
MOTION PASSED.

5.0 Introduction of Vanir Construction Management

Jenny Rios, Vanir Construction Management, reported that all roofs are leaking. This was made unanimous when Jenny met with all the Principals. Vanir has a person analyzing the reports to determine which school roofs are leaking the most.

Some projects in the past were completed but never certified. Vanir has an expert working on getting these certified.

The roof situation is of utmost importance. Each roof will be analyzed to determine various levels of repair. Some may need total replacement.

Cindy Parks mentioned that some were replaced only 10 years ago. A question regarding the quality of what we will be replacing was asked.

Jenny said, "It will be done right with a 25-year warranty as a minimum." She stated that their company will give the best value at the lowest cost. She also stated that it is embarrassing to ask a community for money to fix things that are only 10 years old. She stressed the use of local businesses where they can.

Jim Mosier, contractor and liaison from Vanir, will be working closely with District Staff.

6.0 Introduction of Aedis Architectural Services

Joe Vela gave a background as to work completed by Aedis. He stated that six San Leandro schools were completed with designated repairs over a summer. Aedis has their own consultant who will review and recommend what Vanir suggests. They will concentrate on “quality workmanship.” Graham has a bad roof and needs to be done over this summer.

7.0 Review of the Financial Statements

Elaine Neilsen, Chief Business Official, reported that there have been no new projects designated since the last report. The Board will approve the summer projects in April, and we will get a copy at the June meeting.

A question was raised about the 300 building at Newark Memorial High School. Tonya Connolly, MOT, will pursue and get back to the committee.

A question was raised regarding the amount of \$9,000 for internet services. The committee asked for a simple breakdown to be done.

8.0 Committee Feedback/Suggestions

A question was raised about a joint project between the city and school district for the Student Event Center. The Committee would like a report on this.

The Committee discussed other projects at various schools.

The Secretary reminded the Committee members that they cannot miss two meetings, stating that we have one member who has missed two meetings to date.

Jenny Rios, Vanir Construction, will write something for the district community newsletter providing updates on Measure G projects.

9.0 Adjournment

The meeting was adjourned at 7:00 p.m. The next CBOC meeting will be June 11, 2013.

Respectfully submitted,

Andrea “Andy” Francis - Secretary