

NUSD Citizens' Bond Oversight Committee (CBOC)
5715 Musick Ave., Newark, CA 94560
Tuesday, September 11, 2012
Minutes

PRESENT: Casper Knoop, Andy Francis, Jack Dane, Theresa Miller, Mondae Heffer, Marilyn Painter, Liz Mafi Tuitania, Laura Johnson, Elaine Nielsen, Supt. Dave Marken - EDD,

ABSENT: Bill Baker, Tammie Mackey

GUESTS: None

1.0 Call to Order -

Meeting was called to order at 6:01 by Chairman Casper Knoop

2.0 Roll Call was noted -

A sign in sheet was passed around for Committee Members to sign in.

3.0 Visitors/Public Comments

There were no Visitors nor public comment.

4.0 Approval of Meeting Minutes for June 12, 2012

Hearing no objections or corrections to the Minutes they were approved.

5.0 Update on Summer Projects

Elaine presented a List of Summer 2012 Bond Projects - several items on the list were discussed. The NMHS 300 building which has been leaking was as a result of where a New Roof and an Old Roof met. It was reported this has been resolved.

We are currently working with PGE to Qualify for an HVAC Grant at NMHS. This would result in no cost to the District if approved.

It was reported that PGE has completed an Audit on all NUSD Schools.

Elaine reported that all the Summer Work was don while Ohlone Kids was in attendance. Supt. Dave Marken expressed that he was "Very proud of the work, getting done with all that was going on".

Page 2 - Mins. Bond Oversight Meeting 9-11-12

5.0 Update on Summer Projects-contd.

Elaine invited the Committee to attend the June Whiteford Ribbon Cutting for the New Playground on September 21, 2012 at 9:30 am

6.0 Website

Dave reported that the District bought the URL "Newark Unified.Org" for \$50.00.

The Committee Members encouraged Lots of Pictures. Dave mentioned that the Management Company will provide lots of pictures for the site.

The Business Office will maintain the Website with Before and After Pictures.

7.0 RFQ for Construction Management Services

The District has paired the Companies down to seven. All Candidates are very strong.

It was stressed that the Key Item will be the Person from the Company who will be working closely with the District.

The District feels they will be able to pair down the candidate pool to 3-4 before the last round of interviews.

It was shared that two Board Members, Elaine, Dave, and Principals worked on a list of Questions to ask the individuals. The District Attorney has approved the Questions. The Process should be completed within 2-4 weeks.

One of the top priorities is to find a Company who has worked with K-12 Districts. They are also looking for Companies who are on "Cost and/or Under Budget"; the District's would Hire Again; completed jobs On Time; as well as a Company who was able to perform 90-100% of the work while School was in session. The Contract will stipulate that the Contact Person will not be running between Jobs. So the Number of Jobs that are contracted at the same time as ours is very important.

A question from a Committee Member, regarding the importance of having accurate "Specs" was asked. It was mentioned that the Construction Company will work very closely with the Architect to draw "Very Specific Specs" per Job.

Page 3 - Mins. Bond Oversight Meeting 9-11-12

7.0 RFQ for Construction Management Services-contd

It was shared that Dave Golden-Facilities Manager for SFUSD, will sit on our Panel. His District currently has \$850 Million in Bond Projects.

The District then asked for CBOC Members who would also like to sit on the Review Panel. Marilyn Painter, Jack Dane, Andy Francis, all Volunteered with Theresa Miller as a Sub.

8.0 Tour of Facilities

The District would like to encourage the Committee to Tour the Suggested Projects and Schools within the District. The date of Monday, October 8th was selected as the date. This Calendar date is a Staff am. Development Day and the Tour would not interrupt School. Time suggested 9-11:30 am.

9.0 Adjournment

The Meeting was adjourned at 6:48 pm.

The next CBOC meeting will be December 11, 2012; followed by March 12, 2013; and June 11, 2013.

Respectfully submitted,

Andrea "Andy" Francis - Secretary
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